



TABERNACLE TOWNSHIP

163 Carranza Road
Tabernacle, New Jersey 08088
Phone (609) 268-1220
Fax (609) 268-7430

BURLINGTON COUNTY, NEW JERSEY
"Gateway to the Pines"

VISIT THE TOWNSHIP WEBSITE
www.townshipoftabernacle-nj.gov

TOWN HALL

Monday – Friday
8:00 a.m. to 4:00 p.m.

CONSTRUCTION OFFICE

Monday
8:00 a.m. to 1:00 p.m.
5:00 p.m. to 8:00 p.m.
Tuesday – Friday
8:00 a.m. to 4:00 p.m.

PUBLIC WORKS

Monday – Friday
7:00 a.m. to 3:30 p.m.

MUNICIPAL COURT

Monday – Friday 8:00 a.m. to 3:30 p.m.

TAX ASSESSOR

Wednesday
1:00 p.m. to 6:00 p.m.

TOWNSHIP COMMITTEE

Joseph Barton, Committee
jbarton@townshipoftabernacle-nj.gov

Kimberly A. Brown, Committee

Richard J. Franzen, Committee
rfranzen@townshipoftabernacle-nj.gov

Stephen V. Lee, IV, Mayor
sleeIV@townshipoftabernacle-nj.gov

Joseph Yates IV, Deputy Mayor

ADMINISTRATION

Township Administrator/Public Works

Douglas A. Cramer, C.P.W.M.
(609) 268-1220 ext. 115

Registered Municipal Clerk/Vitals Registrar

La Shawn R. Barber, RMC/CMR
(609) 268-1220 ext. 114

Deputy Municipal Clerk

Natalie Lewis
(609) 268-1220 ext. 110

Financial Office/ Tax Collector

Terry W. Henry, Chief Financial Officer
Kimberly L. Smith
Certified Tax Collector/Deputy Treasurer
(609) 268-0447

Tax Assessment Office

Jay Renwick, Certified Tax Assessor
(609) 268-1220 ext. 120

Building Inspections/Code Enforcement

Thomas K. Boyd, Official
Lisa Love, Technical Assistant
(609) 268-1665

Public Works

Kevin Worrell, Supervisor
(609) 268-1220

Office of Emergency Management

Ret. Col. William C. Lowe, Coordinator
(609) 268-1222 or (609) 234-3714

Municipal Court

Margaret Guerina, Certified Court Administrator
(609) 268-0363

CONSTRUCTION OFFICE (609) 268-1665

A construction permit is required to construct sheds, fences, decks, swimming pools, roofing, siding, interior remodeling, enlarge, alter or demolish any structure or change the occupancy of a building or structure requiring greater strength, exit way or sanitary provisions. A construction permit is also required for the installation, extension, alteration or repair of any mechanical equipment, refrigeration, air conditioning or ventilating apparatus, plumbing, gas piping, electrical wiring, heating systems or any other equipment.

Smoke Detector and/or Carbon Monoxide Detector tests are required on the sale of homes and/or change of tenants. Inspections must be scheduled in advance.

GARAGE SALE PERMITS

A permit is required for any yard sale. (Township Ordinance 1986-9). A permit can be obtained at Town Hall. The fee is \$5.00. Each household can only obtain two yard sale permits during a twelve-month period, and for no more than two consecutive calendar days. Anyone not obtaining this permit and holding a garage sale can be fined up to \$500.00.

MARRIAGE LICENSE

The cost of a Marriage License is \$28.00, payable when you apply for the license. Applicants are asked to make an appointment with the Registrar's office when applying for their marriage license.

DOG LICENSES

Please renew licenses in January each year at Town Hall. All dogs over the age of 6 months must be licensed. Rabies vaccinations must be valid through November 1st of the current year before

license can be issued. Proof of rabies vaccination must be submitted at time of original application. Proof of spay or neuter must also be submitted at time of application. Before January 31st - \$12.00 for spay/neuter and \$15.00 for non-spay/neuter. After February 1st a \$2.00 per month/per dog late fee will be assessed to the base amount. Free rabies clinic will be held in January. Check website for date.

BUSINESS OPERATORS

If operating a business in Tabernacle, you are required to register the business (Ord. #1990-5 and 4). First time registration fee is \$35.00. A business is required to re-register annually by January 31st of each year (Ord. #2002-8) for a fee of \$10.00 AND if a change in the information is submitted on the original registration, send a letter to the Township Clerk to certify that there is a change. After February 1st a late fee of \$2.00 will be assessed. Registration does not constitute approval of the business. All business owners must contact the Zoning Office (609) 268-1665 for any approvals of a business in Tabernacle.

DEER CARCASS REMOVAL

Deer carcass removal must be reported to the correct agency. It must be at the road edge and NOT on private property. Supply the closest road intersection when reporting.

CARCASS LOCATION

Township Road
Town Hall (609) 268-1220

State Highway Route 206
Red Lion State Police (609) 859-2281

County Road
Burlington County Highway Dept.
(609) 726-7319

FINANCIAL / TAX OFFICE (609) 268-0447

August 1 – Third quarter property taxes due, with a 10 day grace period.

November 1 – Fourth quarter property taxes due, with a 10 day grace period.

February 1 – First quarter taxes due, with a 10 day grace period.

May 1 – Second quarter property taxes due, with a 10 day grace period.

Please indicate the Block and Lot number on your check. Payments received after the above posted dates will be charged interest back to the original due date. Postmarks are not accepted as date of payment. All payments must be marked as date received at Tax Office. If you send your entire tax bill please include a self-addressed/stamped envelope.

TAXPAYER ALERT

A revised Statue of the State of NJ R.S.54:5-19 has amended the deadline for tax payments for townships that use accelerated tax sales. Failure to pay your property taxes in full by November 10th will result in additional fees for publication of notices as well as late fees effective on November 11th. Any unpaid taxes will result in tax sale. Tax Sales take place in December.

ON LINE TAX PAYMENTS

Residents now have the ability to access tax information and make payments online.

Visit the Tax Collector's web page. Follow instructions after accessing the link to make your payment. There are fees associated with paying your bill online.

VETERANS SENIOR CITIZENS OR SURVING SPOUSE

You may be eligible for a property tax deduction from your annual property tax bill. Applications for deductions can be obtained by calling the Tax Collector or Township Assessor at (609) 268-1220. Download forms on our website for convenience. Notice: PTR forms will not be processed during the week of May 1 through May 10. Please make other appointment times around these dates.

MUNICIPAL COURT (609) 268-0363

Court days are held on the first Tuesday at 8:00 a.m. and third Tuesday at 3:30 p.m. of each month. The court office opens at 12:00 noon and remains open until the completion of the court session. Online ticket payments may be made at: <http://njcourts.judiciary.state.nj.us/njmcdirect.com>

EMERGENCY MANAGEMENT (609) 268-1222 / (609) 234-3714

Visit the Tabernacle Township website for the Office of Emergency Management (OEM). This provides information to residents in preparing for and responding to all hazardous incidents in the Township. The "READY Service Center" or "Ready Tabernacle Township" is a hot-line for services, support, and assistance from the Township. If you need help or want to report a situation, go to the site for information. You can also call Township offices at (609) 268-1220. The site also provides information on immediate alerts as well as conditions across Burlington County. If you have a life threatening emergency you should dial 911.

PINELANDS REGIONAL COMMUNITY EMERGENCY RESPONSE TEAM

If you are looking to help in an emergency situation to protect yourself, your family and your community, contact the Tabernacle Office of Emergency Management to become a member of the Pineland Regional CERT. CERT members give critical support to first responders in emergencies; provide assistance to victims; organize volunteers at disaster sites; collect disaster intelligence to support first responder efforts; and assist in operating the Tabernacle Emergency Operations Center.

LOCAL EMERGENCY PREPAREDNESS COMMITTEE (LEPC)

LEPC is a team of representatives from all of Tabernacle's Emergency Service units, such as representatives of businesses and schools throughout the township as well as members of the general public. LEPC assists the OEM in the development of emergency action. If interested in becoming a member and for more information please contact the Office of Emergency Management.

In case of emergency dial	911
Red Lion State Police	(609) 859-2281
Tabernacle Rescue Squad	(609) 268-0671
Tabernacle Fire Co #1	(609) 268-1020

METAL RECYCLING

Metal items such as air conditioners, appliances, water heaters, bicycles and other metals are picked up on the **4th Tuesday** of each month. Please call the Township to schedule a pickup by 3:00 p.m. the day before. All items must be placed at the curb by 6:00 a.m. the day of collection.

RECYCLING OF TV'S AND COMPUTER EQUIPMENT

The large blue Goodwill container located at Town Hall is only for recycling of TV's, and computers only. Drop-offs may be made between the hours of 7:00 a.m. and 3:00 p.m. Monday through Friday. You may call (609) 268-1220 to schedule a pick-up for the **2nd Tuesday** of each month. All items must be placed at the curb by 6:00 a.m. the day of collection. This collection is subject to change due to disposal restrictions.

BRUSH PICK UP

- *No larger than 5 inches in diameter.
- *No placement at curb prior to 2 weeks before collection date and place more than 10 feet from any drain inlet, retention, detention drainage area.
- *No logs, stumps, poison ivy, poison oak, poison sumac, vines, briars, and thorns, railroad ties, building materials, phone poles or fence posts. If any of these are contained, piles will not be picked up.
- *No more than 2 piles, 3 feet high by 7 feet wide.
- *No cross-piling. Stack butt end toward street. No clearing of lots, including pools or landscaping changes. If hiring a tree trimming/cutting service, make arrangements with that service for removal.
- *Please do not place brush in road.**

LEAVES/GRASS CLIPPINGS LEAVES ARE NOT COLLECTED.

Township Public Works Department and the trash collectors will not take leaves and/or grass clippings. Suggestions for disposing of grass clippings include: incorporating the grass into your soil or using as garden or lawn mulch. For more information regarding backyard composting, visit the NJDEP website.

TRASH PICK-UP

*ALL FOOD ITEMS MUST BE BAGGED.

*If any food items are loose or have any recyclable materials of any kind, your container will not be emptied.

*All containers must be curbside by 6:00 a.m. Collectors WILL NOT return for late placement. If a holiday falls on a Monday, collection is not affected.

*If a holiday falls on a Tuesday, Wednesday, Thursday, collection be the following day. (Example: If collection is on Tuesday, collection will be Wednesday.)

*1 bulk item per week may be placed on your regular collection day. (Example: 1 piece of furniture).

*Containers may not be any larger than 32 gallons. It is recommended that containers and lids be marked with your address. It is YOUR responsibility that garbage be contained and secured to prevent animals from dispersing any and all food and/or debris. The Township IS NOT responsible and WILL NOT clean up scattered debris when not properly contained.

*Carpeting should be 4 foot length bundles and weighing no more than 50 lbs. Carpet will be removed at a maximum of 5 bundles each week.

*Construction, building or landscaping materials including leaves and brush will not be picked up by Public Works and/or the sanitation service. The homeowner is responsible for any disposal of large amounts of construction materials, such as railroad ties, concrete, lumber, and fencing, drywall or

landscape materials due to building projects. If you are moving from your home and are in the process of a "clean out" you must make arrangements for a dumpster. Removal is the responsibility of the homeowner.

*All cardboard boxes must be recycled. The sanitation company will not remove recyclable materials such as bottles, cans, paper and cardboard.

*Public Works and/or the trash collectors will not return to empty improperly filled containers.

HAZARDOUS WASTE

Materials such as latex and oil based paints, solvents, driveway sealers, anti-freeze, batteries, waste oil, fluorescent lights and ballasts are considered hazardous materials, and must be disposed of separately. Tabernacle Township, Shamong Township and Medford Lakes Borough have combined services to allow residents from these towns access to a once-a-month drop-off of hazardous materials. No pool chemicals, pesticides or materials of an explosive nature (Example: propane tanks, gasoline, etc.) will be accepted at these drop-off locations.

*Residents must provide proof of residency when dropping off hazardous materials at any of the three locations. Winter schedules may be cancelled due to snow emergencies. Residents are asked to call ahead to verify drop-off should weather be a factor.

THIRD SATURDAY OF THE MONTH BETWEEN 9:00 A.M. AND 12:00 NOON AT THE PUBLIC WORKS FACILITIES

Tabernacle Township	July
Town Hall	October
163 Carranza Road	January
Tabernacle, NJ	April
(609) 268-1220	July
	October

Medford Lakes Boro	August
1 Cabin Circle	November
Medford Lakes, NJ	February
(609) 654-9383	May
	August
	November

Shamong Township	September
105 Willow Grove Rd	December
Shamong, NJ 08088	March
(609) 268-2377	June
	September
	December

Any resident that would like to drop off hazardous waste other than the scheduled dates may do so at:

Burlington County Household Hazardous Waste
Route 543, Mansfield, New Jersey
(609) 499-1001. Recycle@co.burlington.nj.us

CHRISTMAS TREES

Christmas trees will be picked up on your regular trash day during the month of January (weather permitting). Support bases should be removed from the tree. If you are using a plastic bag to remove the tree from your home, please be sure to remove and dispose of this bag as it cannot be shredded. Please have the base of the tree facing the road edge.

RECYCLE BANK

The Township participates in the Recyclebank Program. To register and participate in the recycling program contact their office you can call (888) 727-2978 or visit www.RecycleBank.com.

RECYCLING

Recycling is collected every other week (Thursday). Be sure to have your recyclables curbside by 6:00 a.m. Flatten cardboard to fit inside your cart or you may visit Town Hall recycling drop-off. Keep plastic bags OUT of recycling buckets and carts. Recycle plastic bags at supermarkets or stores such as Lowe's, etc. Burlington County Park Rangers will accept clean dry plastic bags for reuse at the park's pet waste stations. The carts are municipal property and has a serial number assigned to your address. Residents will be charged \$10.00 for replacement containers, and/or if a container has been removed from property and requires replacement. For more recycling information call (609) 499-1001. The recycling program is sponsored by the Burlington County Board of Chosen Freeholders. If you experience any problems with service you can call the RECYCLING HOTLINE at (609) 267-6889.

TIRE RECYCLING

Public Works Department will pick up tires the week of September 26, 2016 only. There is an 8 tire limit per household. No rims and no tires larger than 10 x 20 will be picked up. Place the tires at the edge of the road.

Please have brush placed by the edge of the road by Sunday of your scheduled week. Remember not to obstruct traffic or cause any safety hazards. Inclement weather or emergencies may cause delays. Public Works will not return to pick up brush that was placed after 7:00 a.m. on the Monday of the scheduled week.

*No larger than 5 inches in diameter.

*No placement at curb prior to 2 weeks before collection date and place more than 10 feet from any drain inlet, retention, detention drainage area.

*No logs, stumps, poison ivy, poison oak, poison sumac, vines, briars, and thorns, railroad ties, building materials, phone poles or **fence** posts. If any of these are contained, piles will not be picked up.

*No more than 2 piles, 3 feet high by 7 feet wide.

*No cross-piling. Stack butt end toward street. No clearing of lots, including pools or landscaping changes. If hiring a tree trimming/cutting service, make arrangements with that service for removal.

***Please do not place brush in road.**

SECTION I

FALL October 3, 2016
SPRING March 27, 2017

ACORN DRIVE
AVENUE A
AVENUE B
AVENUE ROAD
BRIDLEWOOD COURT
BUDD COURT
BURR MILL COURT
DEER TRAIL
DUMBARTON DRIVE
ELDORADO DRIVE
FOXCHASE ROAD
HOLLY PARK DRIVE
IRICK’S CAUSEWAY
KENMARE DRIVE
LOG ROAD
MULBERRY COURT
OAK LANE
PLYMOUTH COURT
POWELL PLACE ROAD
POWELL ROAD
SHERRING WAY
SOOY PLACE ROAD
SOUTH PARK ROAD
STEVENS LANE
SYLVAN COURT
WALTHAM DRIVE
WIMBELDON WAY
YATES LANE

SECTION II

FALL October 10, 2016
SPRING April 3, 2017

ASHLEY WAY
BOZARTHTOWN ROAD
BRACE LANE
BUTTERWORTH BOGS ROAD
CAMPBELL COURT
CARRANZA ROAD (S. OF MED LAKES RD) (170^)
CHATSWORTH ROAD
COLONIAL COURT
ELMWOOD DRIVE
FLYATT ROAD (EAST OF ROUTE 206)(200^)
FORKED NECK ROAD
GATE ROAD
GERMAIN ROAD
GOOSE POND ROAD
LILLIAN STREET
MALLARD DRIVE
MALONE DRIVE
MOORES MEADOW ROAD
NEW ROAD
OLD INDIAN MILLS RD (S. OF MED LAKES RD(1000^)
PATTY BOWKER ROAD
ROUTE 206 (S. OF MED LAKES RD) (1-1485)
SAWMILL ROAD
SHEARER COURT
SOHN WAY
TEABERRY LANE
TUCKERTON ROAD
WASHINGTON WAY
ZIMMERMAN ROAD

SECTION III

FALL October 24, 2016
SPRING April 17, 2017

ALDEN COURT
BRADFORD DRIVE
CUTTS DRIVE
ELM COURT
FLAGSTONE DRIVE
FLYATT ROAD (WEST OF ROUTE 206) (1-99)
FOREST COURT
FOREST HILLS DRIVE
FOREST LANE
HANLEY COURT
HIDDEN ACRES DRIVE
HORSESHOE COURT
INSKEEP COURT
JESSICA COURT
LAUREL DRIVE
LAVENHAM COURT
MEDFORD LAKES ROAD
MOCKINGBIRD WAY
NORTH DRIVE
NYODA TRAIL
OAK DRIVE
OAK LEAF COURT
OAK SHADE ROAD
ORIOLE WAY
PEBBLE DRIVE
PIN OAK COURT
PINE CONE COURT
PRICKETTS MILL ROAD (S. OF MED LAKES RD) (400^)
QUAIL WAY
RED OAK DRIVE
SANDRA LANE
SLEEPY HOLLOW DRIVE
VALE DRIVE
WICKLOW COURT
WICKLOW DRIVE
WINCHESTER COURT
WOODSIDE DRIVE (OFF MED LAKES RD) (62^)

SECTION IV

FALL October 31, 2016
SPRING April 24, 2017

ALLEN COURT
ANNE DRIVE
BISHOP ROAD
CARRANZA RD. (N. OF MED LAKES RD) (1-169)
CRAMER ROAD
FOXHILL DRIVE
FOXSPARROW TURN
HAWKIN ROAD
HILL ROAD
HILLCREST DRIVE
HUNTERS LANE
LAKE ROAD
LAKEVIEW DRIVE
LEE DRIVE
MARK LANE
MOORE ROAD
MOORE ROAD WEST
OLD INDIAN MILLS RD (N. OF MED LAKES RD) (1-999)
PRICKETTS MILL RD (N. OF MED LAKES RD) (1-399)
RICHTER ROAD
ROUTE 206 (N. OF MED LAKES RD) (1486-1634)
RIEDEL DRIVE
SPRING DRIVE
STAGS LEAP COURT
SUMMIT DRIVE
WOODSIDE DRIVE (FARMS SECTION) (1-61)
WORRELL ROAD
WYNN ROAD